

Logan Park High School Board of Trustees Open Session Meeting MINUTES

Tuesday 6 July 2021 6.30pm Whanau Room

The meeting was opened with a karakia.

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Richard Mitchell, Mara Wolkenhauer, Sally Spittle, Paul Fielding, Nicolas Alvarez Rey-Virag.

Apologies:

In attendance: Gemma Harris, Murray Thompson.

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: May 2021.

Motion: That the LPHS BoT adopt the finance report from the meeting held on 24 June 2021.

Moved: Bradfield

Carried: Unanimously

- Finances are continuing to look good. Banked staffing and long term illness was discussed. We received some locally raised funding and this was discussed along with sport costings.

2. Administration.

- Dr Murray Thompson - HOD Science, spoke to the Board about his department's strengths, challenges, future and reflection. Strengths being his amazing staff working as a team. Challenges being budget, lab space, changes to NCEA and finding qualified relief staff and succession planning courses. The Science department consists of 6 Labs, 7 and a bit staff with an HOD and 2 assistant HOD's.
- Kristan Mouat will organise another HOD for the next meeting using the same questions with the addition of a cultural/maori/pasifika question.
- Preparation for Student elections in September were discussed and Gemma Harris was appointed as Returning Officer for this election.
- Enrolment scheme dates have been drafted. Roll projections and space availability was discussed. Applications for Year 9 2022 close on the 19th of August 2021 with an open day being held on the 1st of August 2021, spaces across other Year levels to be confirmed. The message being sent is for all to apply.
- John Bradfield sent a thank you email to Paul Enright and will send a thank you email to Murray Thompson on behalf of the BoT.

Motion: That the LPHS BoT appoints Gemma Harris as the Returning Officer for the LPHS Student Elections 2021.

Moved: Bradfield

Carried: Unanimously

2.1 Confirmation of Open Session Minutes 1 June 2021:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 1 June 2021 as a true and accurate record of the meeting.

Moved: Bradfield

Carried: Unanimously

Matters Arising: None.

2.2 Open Session Correspondence:

- STAnews.
- NZSTA email - Elections update.

3. Identify Open Session Agenda Items for next meeting 3 August 2021

- HOD presentation.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:30pm

Next meeting: Tuesday 3 August 2021 at 6.30pm in the Whanau Room.

A handwritten signature in black ink, located in the bottom right corner of the page. The signature is cursive and appears to be the name of the chair or a representative of the committee.