

Logan Park High School Board of Trustees Open Session Meeting MINUTES
Tuesday 19 November 2019 6.00pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Richard Mitchell, Mara Wolkenhauer, Paul Fielding, Sophie Bradfield.

Apologies: Ronda Grills, Sally Spittle.

In attendance: Gemma Harris.

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: September 2019.

Motion: That the LPHS BoT adopt the finance report from the meeting held 29 October 2019.

Moved: Bradfield

Carried: Unanimously

- The Finance Report was discussed. On track to reduce the negative opening cash status by \$100,000.00. Banked staffing is on par with last year and starting to recover. Steve Dunbar was at the last financial meeting.

2. Administration.

- The Draft Strategic Plan - Detail around responsibilities have been designated. The Senior Management team want to keep the plan as it is. The Draft Strategic Plan will be confirmed at the February 2020 Board meeting.
- It was decided to organise a meeting next year with other staff members with leadership responsibilities that the Board has not met yet e.g. the sports coordinator, guidance counsellor.
- Policies due for review – it was decided that the Board will read the policies due for review before the next meeting in December. The policies that need updating will be edited and approved by the Board, and all policies will be updated for the February 2020 Board meeting.
- The Korea 2020 trip was discussed.
- Donation Scheme – it was decided to defer a decision to the December meeting pending a costing comparison report from the next financial meeting.

2.1 Confirmation of Open Session Minutes 15 October 2019:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 15 October 2019 as a true and accurate record of the meeting.

Moved: Bradfield

Carried: Unanimously

Matters Arising: None.

2.2 Open Session Correspondence:

- Education Gazette – Tukutuku Korero No. 18.
- Education Gazette – Tukutuku Korero No. 19.
- STAnews.
- Letter from MoE – Donation scheme.


3. Identify Open Session Agenda Items for next meeting 3 December 2019

- Donations Scheme.
- Governance Policies review.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:00 pm

Next meeting: Tuesday 3 December 2019 at 6.30pm in the Whanau Room.

 3/3/20