

Logan Park High School Board of Trustees Open Session Meeting MINUTES
Tuesday 12 February 2019 6.30pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Cindy Hall, Tracy Rogers, Ruth Barnett, Paul Fielding, Sophie Sun.

Apologies: Ronda Grills.

In attendance: Gemma Harris.

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: Meeting to be held on 26 February 2019.

- Banked staffing was discussed. Down to (\$50,000.00) with two pay periods to come. Working Capital has deteriorated.

2. Administration.

- Cleave Hay spoke to the Board and consulted on the Learning Support Centre new build. The school has created an environment that caters for the special needs of the individuals in the Learning Support Unit. Cleave Hay was impressed when he visited the Learning Support Unit, the students were very happy and engaged. Cleave Hay will write a report and provide LPHS with a copy.
- The Strategic Plan was discussed and accepted subject to the additions.
- Gemma Harris was appointed the Returning Officer for the 2019 Board Elections.
- The BoT information evening will be held on the 2nd of April 2019 at 5:30pm.
- The Board election date is set for 17th May 2019.
- Co-opting a Maori Representative on the Board was discussed (if needed).
- Board meeting dates were accepted pending consultation. The July Board meeting to be confirmed via email.
- The upcoming Vietnam trip was discussed. 20 Students, 7 adults and 2 guides are going. The cost is \$5,800.00. The Board cited the Rams and the student contract. Ruth Barnett will review the Rams document.
- Correspondence - Mind Lab offer free professional development.

Motion: That the LPHS BoT accepts the Strategic Plan with the addition of "Report to the Board" and removal of the word "regularly".

Moved: Hall

Second: Barnett

Motion: That the LPHS BoT appoint Gemma Harris as Returning Officer.

Moved: Bradfield

Second: Hall

Motion: That the LPHS BoT set the date for the 2019 Board Elections for 17 May 2019.

Moved: Bradfield

Second: Hall

2.1 Confirmation of Open Session Minutes 4 December 2018:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 4 December 2018 as a true and accurate record of the meeting.

Moved: Bradfield

Second: Unanimous

Matters Arising: None.

2.2 Open Session Correspondence:

- STA News.
- The Mind Lab.
- Letter – MoE.
- Letter – Crowe Horwath.

3. Identify Open Session Agenda Items for next meeting 5 March 2019

- Confirm meeting dates for 2019.
- Update on self-audit.
- Analysis of Variance for 2018.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:15 pm

Next meeting: Tuesday 5 March 2019 at 6.30pm in the Whanau Room.



2/4/19