

**Logan Park High School Board of Trustees Open Session Meeting MINUTES**  
**Tuesday 6 August 2019 6.35pm Whanau Room**

**Admin**

**Present:** Peter Hills, Kristan Mouat, John Bradfield, Mara Wolkenhauer, Richard Mitchell, Sally Spittle, Paul Fielding, Sophie Sun.

**Apologies:** Ronda Grills, Jo Duff.

**In attendance:** Gemma Harris.

**Declaration of interests:** None

**Conflicts of interest:** None

**Motion:** Move that the above items be accepted:

**Moved:** Bradfield

**Carried:** Unanimously

## **1. Monitoring**

### **1.1 Finance reporting: June 2019.**

**Motion:** That the LPHS BoT adopt the finance report from the meeting held 30 July 2019.

**Moved:** Bradfield

**Carried:** Unanimously

- The Finance Report was discussed. International student roll has increased this term. There was a spike in electricity costs due to an electrical equipment fault in the boiler. Board election costs were explained. The staffing budget is tracking better and overall finance is on track.

## **2. Administration.**

- John Bradfield attended the NZSTA conference, there were about 800 people from all over the country. The speakers were great and he got a lot out of it and highly recommends attending a future conference.
- Korea Trip 2020 – The draft itinerary was discussed. The dates are confirmed. They will be leaving and returning in the school holidays so no school time will be used. NetNZ students will be attending alongside LPHS students, Sue Kim will be in charge of them. The possible concerns were discussed. The Board is happy for planning to continue and Richard Mitchell will be the Board liaison.
- HOD presentation to the Board – possible questions the Board would like the HOD's to answer in their presentation were discussed. John Bradfield and Kristan Mouat will bring questions to the next meeting for approval. The presentation will be held on 15<sup>th</sup> October 2019.
- The HOD's have been asked to do a curriculum review as the 3 year Strategic Plan and Curriculum is due for review. A draft will be created after hearing back from the HOD's. The long term goals are working well.
- The Board discussed adding teaching resilience to the Charter.

**Motion:** That the LPHS BoT appoints Gemma Harris as the Returning Officer for the 2019 Student Elections and we use the recommended election date of Friday the 20<sup>th</sup> September 2019.

**Moved:** Bradfield

**Carried:** Unanimously

## 2.1 Confirmation of Open Session Minutes 2 July 2019:

**Motion:** That the LPHS BoT accepts the open session minutes from the meeting held on 2 July 2019 as a true and accurate record of the meeting.

**Moved:** Bradfield

**Carried:** Unanimously

**Matters Arising:** None.

## 2.2 Open Session Correspondence:

- Education Gazette – Tukutuku Korero No. 11.
- Education Gazette – Tukutuku Korero No. 12.
- Education Gazette – Tukutuku Korero No. 13.
- STAnews.

## 3. Identify Open Session Agenda Items for next meeting 3 September 2019

- Budget – Monitor.
- HOD questions.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:45 pm

**Next meeting:** Tuesday 3 September 2019 at 6.30pm in the Whanau Room.



15/10/19.