

Logan Park High School Board of Trustees Open Session Meeting MINUTES
Tuesday 23 October 2018 6.35pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Tracy Rogers, Cindy Hall, Ruth Barnett, Paul Fielding, Sophie Sun.

Apologies: Ronda Grills.

In attendance: Gemma Harris.

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: August 2018.

Motion: That the LPHS BoT adopt the finance report from the meeting held 27 September 2018.

Moved: Rogers

Carried: Hall

- The significant U/F balances reported in the Finance Report were discussed. There is an over run on relief this year due to being hit hard with illness.
- Term investments were discussed. The Doris Monheimer investment and The Lions Foundation investment will be discussed again at the next meeting. There is no formal documentation for either donation.
- Summer School – The Ministry does want Summer School to continue and is altering its expectations on how it is audited from an attendance based focus to credits achieved. The proposal sounds fair.
- Alumni was discussed, and a process is underway. The upcoming 50th celebrations for LPHS are a key driver.

2. Administration.

- George Sabonadiere was thanked for his hard work this past year. A gift was presented. Sophie Sun was welcomed to the Board.
- Sophie Sun will be attending a trip on the Spirit of Adventure next year for student representatives on the Board.
- Policy changes to No's 6, 9 and 19 were discussed and approved.
- Board members will make times to site the necessary HR documentation. The timeline for this is before the Board term ends 2019.
- Connection to the Maori Community was discussed. Maori Priority Focus 2010 – 2018 was tabled. To be discussed again at the next meeting.
- Speed limit Proposal – The Board is happy with the proposed set speed limit of 40kms for Butts Road. John Bradfield will put a submission in agreeing to this and requesting an improvement on current signage.

Motion: That the LPHS BoT accepts responsibility if a booking changes too late before the Spirit of Adventure trip.

Moved: Bradfield

Carried: Unanimous

Motion: That the LPHS BoT accepts the policy changes.

Moved: Rogers

Carried: Barnett

2.1 Confirmation of Open Session Minutes 4 September 2018:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 4 September 2018 as a true and accurate record of the meeting.

Moved: Hall

Second: Bradfield

Matters Arising: None.

2.2 Open Session Correspondence:

- STA News.
- NZ Education Gazette – Tuketuku Korero No. 16.
- NZ Education Gazette – Tuketuku Korero No. 17.
- Carters Brochure September 2018.
- University of Otago/College of Education – Thank you letter.
- PPTA – Paid Union Meeting letter.
- DCC – Speed limit review.
- Crowe Horwath – School Audit Proposal.

3. Identify Open Session Agenda Items for next meeting 19 November 2018

- Draft strategic annual plan 2019.
- Governance policy/Self audit review (2, 4).
- Resolve term investments.
- Maori consultation.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:35 pm

Next meeting: Monday 19 November 2018 at 6.30pm in the Whanau Room.

