

**Logan Park High School Board of Trustees Open Session Meeting MINUTES**  
**Monday 19 November 2018 6.30pm Whanau Room**

**Admin**

**Present:** Peter Hills, Kristan Mouat, John Bradfield, Tracy Rogers, Cindy Hall, Ruth Barnett, Ronda Grills, Paul Fielding, Sophie Sun.

**Apologies:**

**In attendance:** Cheryll Walsh.

**Declaration of interests:** None

**Conflicts of interest:** Head girl speech at prizegiving, John Bradfield thinks we should promote what we do without taking anyone else down. John Bradfield has apologised for the comment mentioning another school. Speeches should not name or mention other schools.

**Motion:** Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

## 1. Monitoring

**1.1 Finance reporting:** September 2018.

**Motion:** That the LPHS BoT adopt the finance report from the meeting held 30 October 2018.

Moved: Bradfield

Carried: Unanimously

- Senior Management are working to minimise the deficit for 2018.

## 2. Administration.

- Cleave Hay – A brief is required by the MOE (and funded by the MOE) for the Learning Support building project. There will be retrospective consultation.
- Strategic Plan 2017 – 2019 – Draft Annual Plan 2019 has been electronically shared. New Board will work on the Strategic Plan 2020 – 2022. Principals' huis have indicated emphasis on Maori/Pasifika and wellness/resilience. Would be good to add Board targets/goals.
- Governance Policy/Self Audit Review – add to Appointments Policy No. 10 “advise applicant to bring photo I.D. to the interview”. Next step is to check things are happening, Self Audits 3 and 4 already done.
- Term Investments. No formal documentation re: The Lions or Monheimer investments.
- Maori Consultation at Board level was discussed along with the summary of consultation/embedding culturally responsive pedagogy at Logan Park. Consultation with Tip Winiata requested for early 2019 along with wider whanau community consultation. Ronda Grills to assist the BoT in recruiting a Mana Whenua Representative.
- Website Update: Change Board Secretary to Gemma Harris and change Student Representative to Sophie Sun. John Bradfield to write draft to the School Community from the Board signalling the Board Elections in 2019. Reference to Effective Succession Planning booklet from NZSTA, great training. John Major will send out a letter to the School Community indicating Board elections in 2019, also to be put on the website (Board Page).

**Motion:** That the LPHS BoT resolve to leave the investments as is for now.

Moved: Bradfield

Carried: Hall

**Motion:** That the LPHS BoT accepts the policy change.

Moved: Hall

Carried: Rogers

## 2.1 Confirmation of Open Session Minutes 23 October 2018:

**Motion:** That the LPHS BoT accepts the open session minutes from the meeting held on 23 October 2018 as a true and accurate record of the meeting.

**Moved:** Hall

**Second:** Barnett

**Matters Arising:** None.

## 2.2 Open Session Correspondence:

- STA News.
- NZ Education Gazette – Tuketuku Korero Vol 19.
- NZ Education Gazette – Tuketuku Korero Vol 20.
- Letter – Copyright Licensing New Zealand.
- NZSTA – Effective Succession Planning.

## 3. Identify Open Session Agenda Items for next meeting 4 December 2018

- Confirm Strategic Annual Plan 2019.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:33 pm

**Next meeting:** Tuesday 4 December 2018 at 6.30pm in the Whanau Room.



12/2/19