

Logan Park High School Board of Trustees Open Session Meeting MINUTES
Tuesday 5 June 2018 6.30pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, Ronda Grills, Tracy Rogers, Ruth Barnett, Cindy Hall, Paul Fielding, George Sabonadiere.

Apologies: John Bradfield.

In attendance: Gemma Harris

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Barnett

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: March and April 2018.

Motion: That the LPHS BoT adopt the finance report from the meeting held 29 May 2018.

Moved: Grills

Second: Hills

Motion: That the LPHS BoT acknowledge the deficit in the working capital still exists and will be reported on to the Board monthly with the aim to get rid of it in the next three years.

Moved: Hall

Second: Fielding

Motion: That the 10 year provision for cyclical maintenance plan be presented to the Board at the next meeting.

Moved: Grills

Second: Sabonadiere

Motion: That the LPHS BoT accept the Principal's Scholarship Fund will be kept and reported on at the Finance Committee meeting.

Moved: Hall

Second: Rogers

Motion: That the LPHS BoT accepts the Annual Financial Statements 31 December 2017/Auditor's Report and Management letter to the Board of Trustees.

Moved: Barnett

Carried: Unanimously

- It was suggested students be made aware that if they receive a Principal's Scholarship they have the option to donate it to another student.
- Resolution – Application to Bendigo Valley Sports & Charity Foundation Re: Grant for \$3,000.00 for the purchase of 30 female Kapa Haka uniforms and \$4,300.00 for the purchase of sports uniforms, hard copy sited. Carried unanimously by the Board via email on 15/5/2018.

2. Administration.

- The ICT Report was discussed: We currently need to replace around 80 computers a year, this is done through goodwill and donations of older models which we upgrade. The Otago Community Trust is going to match LPHS dollar for dollar to the sum of \$18,000.00. Teachers are emailed regularly throughout the year to check if they need new technology/upgrades. Access to devices for the students was discussed, and our website feedback from new enrolments is very positive.
- The ERO Report was discussed, quotes from the report will be used for open day advertising and there has been a lot of positive feedback from Otago Polytechnic and the University.

- A future agenda item – a special grant from Otago Community Trust is available for schools to apply for.

Motion: That the LPHS BoT accept the ICT Report.

Moved: Fielding

Second: Sabonadiere

Motion: That the LPHS BoT accept the Disciplinary Meeting Template.

Moved: Rogers

Second: Hall

2.1 Confirmation of Open Session Minutes 1 May 2018:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 1 May 2018 as a true and accurate record of the meeting.

Moved: Sabonadiere

Second: Rogers

Matters Arising: None.

2.2 Open Session Correspondence:

- PPTA letter – Paid Union Meeting.
- PPTA letter – Paid Union Meeting (date changed).
- NZSTA – AGM registration form.
- Heart Foundation – Autumn Newsletter.
- Tukutuku Korero, New Zealand Education Gazette.
- STA News.

3. Identify Open Session Agenda Items for next meeting 24 July 2018

- HR Part 3 – Remuneration.
- Pastoral Review Update.
- COL Kahu Ako Progress.
- Roll Return 1 July.
- Alumni.
- 50 Year Centenary.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:30 pm

Next meeting: Tuesday 24 July 2018 at 6.30pm in the Whanau Room.

Sabonadiere

14/8/18