

Logan Park High School Board of Trustees Open Session Meeting MINUTES
Thursday 8 February 2018 6.15pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, Ronda Grills, Tracy Rogers, John Bradfield, Paul Fielding, Cindy Hall, Ruth Barnett, George Sabonadiere

Apologies:

In attendance: Gemma Harris

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Grills

Carried: Rogers / Unanimously

1. Monitoring

1.1 Finance reporting:

Please note November/December's reporting will be after Solutions and services visit on 15 February 2018. Summary reports for the year ended 31st December 2017 will be presented at the meeting to be held on the 6th March after the finance subcommittee meets on the 27th of February 2018.

Note: no finance reported on.

- The draft strategic plan was discussed, there will be two weeks to make comments and ask questions before being submitted to the Ministry on the 1st of March 2018. A reminder will be sent out.
- The draft budget was discussed, it is linked to the draft strategic plan and may be subject to changes with the draft strategic plan. They will both come out at the same time.
- Chair and Deputy Chair's role description policy – amendment to be made and then added to the governance folder.
- A governance folder will be brought to each meeting for viewing.
- It was decided to have a second person to cover finance meetings if Mr Bradfield is unavailable; an email will go out for a volunteer.
- The time for the Board meetings has been changed and will now be a start time of 6:30pm.
- Mountain Bike Otago have requested to put an access road up to the top field where they would also like to put a carpark and clubroom, along with this they will be putting in drainage. LPHS has a good relationship with them and having their own facilities would be beneficial.
- Ronda Grills stood down as Board Chair, and an election was held. John Bradfield was declared the new Board Chair.

Motion: That the LPHS BoT move that the amendment to the Chair and Deputy Chair's Role Description Policy be made and accepted in its final form.

Moved: Grills

Second: Hall

Motion: That the LPHS BoT accepts Mountain Bike Otago Signal Hill plans.

Moved: Grills

Second: Hall

2. Administration.

2.1 Confirmation of Open Session Minutes 30 November 2017:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 30 November 2017 as a true and accurate record of the meeting.

Moved: Grills

Second: Rogers

Matters Arising: None.

2.2 Open Session Correspondence:

- Mountain Bike Otago Signal Hill plans.
- Mountain Bike Otago Signal Hill earthworks.
- Logan Park High School s70B ground lease – signed pages.

3. Identify Open Session Agenda Items for next meeting 6 March 2018

- Confirm Strategic Plan.
- Draft Budget.
- Tip Winiata.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:00 pm

Next meeting: Tuesday 6 March 2018 at 6.30pm in the Whanau Room.

