

**Logan Park High School Board of Trustees Open Session Meeting MINUTES**  
**Tuesday 3 September 2019 6.30pm Whanau Room**

**Admin**

**Present:** Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Richard Mitchell, Sally Spittle, Paul Fielding, Sophie Sun.

**Apologies:** Mara Wolkenhauer, Jo Duff.

**In attendance:** Cheryll Walsh.

**Declaration of interests:** None

**Conflicts of interest:** None

**Motion:** Move that the above items be accepted:

**Moved:** Bradfield

**Carried:** Unanimously

**1. Monitoring**

**1.1 Finance reporting: July 2019.**

**Motion:** That the LPHS BoT adopt the finance report from the meeting held 27 August 2019.

**Moved:** Bradfield

**Carried:** Unanimously

- The Finance Report was discussed and tracking ok. The banked staffing graph shows banked staffing is recovering. Working capital is the area to watch with regard to financial performance. The budget is set to reduce the working capital deficit.

**2. Administration.**

- Korea trip – commitment from the provider if four more people join the trip we will get one more adult for free.
- HOD presentations to be held at 6:30pm on the 15 October 2019, social gathering 6:00pm before the Board meeting. Presentations will be 5 minutes long. HOD's have been asked to answer questions on paper and give out at the start of the presentation. Questions aimed to cover areas we are reporting back to ERO.

**2.1 Confirmation of Open Session Minutes 6 August 2019:**

**Motion:** That the LPHS BoT accepts the open session minutes from the meeting held on 6 August 2019 as a true and accurate record of the meeting.

**Moved:** Bradfield

**Carried:** Unanimously

**Matters Arising:** None.

**2.2 Open Session Correspondence:**

- Education Gazette – Tuketuku Korero No. 14.
- STAnews.

### 3. Identify Open Session Agenda Items for next meeting 15 October 2019

- Draft 2020-2022 Strategic Plan/Annual Plan.
- Draft 2020 Budget.
- HOD Learning Area reviews to the Board (5 minutes each).

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:17 pm

**Next meeting:** Tuesday 15 October 2019 at 6.30pm in the Whanau Room.

*John Gell*

19/11/19