

Logan Park High School Board of Trustees Open Session Meeting MINUTES

Tuesday 5 May 2020 6.00pm Via Zoom

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Mara Wolkenhauer, Richard Mitchell, Sally Spittle, Paul Fielding, Sophie Bradfield.

Apologies:

In attendance: Gemma Harris.

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: March 2020.

Motion: That the LPHS BoT adopt the finance report from the meeting held on the 29th of April 2020.

Moved: Bradfield

Carried: Unanimously

- The Finance Report was discussed. Staffing costs have been reduced this month due to online learning, no need for teaching relief and not heating the entire school.
- The international student roll is holding at 15 FTTE.



2. Administration.

- The NZSTA conference discussed at the last meeting has been cancelled due to Covid-19.
- The Board member's profiles were discussed and decided for consistency a template of questions would be used with one person writing the profiles to keep them uniform.
- It was discussed whether or not to put Board members email addresses on the website and decided against.
- The Enrolment Scheme was discussed. The Enrolment Scheme has been approved by the MoE. The roll under the Scheme is not restricted, but is limited to available teaching spaces. A copy of the motion passed by the Board and the announcement to go in the ODT will be sent to Nikki Hosking at the MoE.
- Teaching spaces were discussed. Consultants have been in to assess the Maths block, a report will be sent to the MoE.
- Next year's Yr9 intake was discussed. A roll of 140 yr9 students would be a good number for LPHS.
- Korea trip update - The trip has been cancelled and parents will receive a 93% refund.
- Ronda Grills thanked the Board and Senior Management for all the hard work they put into the Enrolment Scheme.

Motion: That the LPHS BoT adopt the approved Enrolment Scheme.

Moved: Grills

Second: Spittle

2.1 Confirmation of Open Session Minutes 7 April 2020:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 7 April 2020 as a true and accurate record of the meeting.

Moved: Bradfield

Carried: Unanimously

Matters Arising: None.

2.2 Open Session Correspondence:

- Letter from the MoE - Enrolment Scheme.

3. Identify Open Session Agenda Items for next meeting 2 June 2020

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The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 7:15 pm

Next meeting: Tuesday 2 June 2020 at 6.30pm in the Whanau Room.