

Logan Park High School Board of Trustees Open Session Meeting MINUTES
Tuesday 7 May 2019 6.30pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Ruth Barnett, Paul Fielding, Sophie Sun.

Apologies:

In attendance: Gemma Harris.

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: March/April will be reported in June with the meeting to be held on the 28th May 2019.

- A meeting was held with the Accountant from the Ministry, he gave some helpful advice Re: provision for cyclical maintenance budget. He also has some ideas with regards to the way finances are reported to the Board. It was suggested to invite him to a Board meeting to explain.

2. Administration.

- The planning letter received by the Ministry was discussed – positive response.
- It was discussed to send out the Strategic Plan to the community via email and to put it on the website.
- The new framework for policies was discussed and creating new procedures off policies. This will be discussed again at the next meeting.
- John Bradfield emailed the Librarian after the April board meeting thanking her for her report and hardwork.

2.1 Confirmation of Open Session Minutes 5 March 2019:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 2 April 2019 as a true and accurate record of the meeting.

Moved: Bradfield

Carried: Unanimously

Matters Arising: None.

2.2 Open Session Correspondence:

- Education Gazette – Tukutuku Korero Number 6.
- Ministry of Education – Letter (Acknowledgement of Receipt of School Planning).
- STA News.

3. Identify Open Session Agenda Items for next meeting 4 June 2019

- New framework for policies (NZSTA).

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:00 pm

Next meeting: Tuesday 4 June 2019 at 6.30pm in the Whanau Room.



2/7/19.