

Logan Park High School Board of Trustees Open Session Meeting MINUTES

Tuesday 2 March 2021 6.30pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Richard Mitchell, Mara Wolkenhauer, Sally Spittle, Paul Fielding.

Apologies: Nicolas Alvarez Rey-Virag.

In attendance:

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: November/December 2020.

Motion: That the LPHS BoT adopt the finance report from the meeting held on the 25th of February 2021.

Moved: Bradfield

Carried: Unanimously

Operating Result - 12 months to 31 December 2020:

- As at 31 December 2020 the negative working capital deficit figure has improved significantly and we have a forecast reduction in the negative working capital at year end of a conservative \$100,000.00.
- The audit for 2020 is now underway. Solutions & Services who prepare our annual accounts have already reviewed the schools financial transactions for the year and are close to finishing the draft annual accounts ready for audit. Our auditors have access to the schools online accounting system for audit purposes.

- Draft 1 of the budget for 2021 was presented to the Board in December 2020. Steve Dunbar has been invited to the finance meeting in March 2021 to review and discuss the final draft budget for 2021 and the draft annual accounts 2020.
- The reported figures as at 31 December are cash results and subject to balance day adjustments by Solutions & Services in our annual accounts.

The operating surplus for the 12-month period is \$130,370.00. Favorable variance of \$99,914.00 compared to the budget of \$30,456.00.

2. Administration.

- The Analysis of Variance has been sent to the MoE in February 2021.
- There was a discussion around the Draft Strategic Plan and it was accepted with a slight change to page 24.

Motion: That the LPHS BoT accepts the Draft Strategic Plan 2021.

Moved: Wolkenhauer

Second: Grills

2.1 Confirmation of Open Session Minutes 9 February 2021:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 9 February 2021 as a true and accurate record of the meeting.

Moved: Bradfield

Carried: Unanimously

Matters Arising: None.

2.2 Open Session Correspondence:

- STAnews Jan/Feb 2021.

3. Identify Open Session Agenda Items for next meeting 13 April 2021

- Draft Budget.
- Absences trend for 3 years.
- Maturanga Maori.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:30pm

Next meeting: Tuesday 13 April 2021 at 6.30pm in the Whanau Room.

 4/5/21