

Logan Park High School Board of Trustees Open Session Meeting MINUTES
Tuesday 5 March 2019 6.35pm Whanau Room

Admin

Present: Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Ruth Barnett, Paul Fielding.

Apologies: Sophie Sun.

In attendance: Gemma Harris.

Declaration of interests: None

Conflicts of interest: None

Motion: Move that the above items be accepted:

Moved: Bradfield

Carried: Unanimously

1. Monitoring

1.1 Finance reporting: December 2018.

Motion: That the LPHS BoT adopt the finance report from the meeting held 26 February 2019.

Moved: Bradfield

Carried: Unanimously

- The negative working capital was discussed. (\$300,000.00) year ending 2018. There was significant relief staffing needed last year due to illness (\$150,000.00), and the new cyclical maintenance plan requires a budget of (\$100,000.00) to be available. Working Capital will take 3 to 4 years to track back to \$0.

2. Administration.

- The draft Budget 2019 was discussed. The operational grant will increase due to the increased roll. The draft budget puts us in a position to reduce the Working Capital deficit by \$100,000.00. Heating – a new contract has been signed to decrease costs. The draft budget has been sent to the Ministry and Steve Dunbar who will meet with us in March.
- Meeting dates have been confirmed.
- Analysis of Variance was discussed. A significant number of level 1 students left last year during the year, around 30. This year working hard on intervening with the identified level 1 students.
- The Jazz band's trip to Australia was approved in principal.

Motion: That the LPHS BoT accepts the Draft Budget 2019.

Moved: Bradfield

Carried: Unanimously

Motion: That the LPHS BoT accepts the Analysis of Variance 2018 report.

Moved: Bradfield

Carried: Unanimously

Motion: That the LPHS BoT approve in principal the Jazz band trip to Australia

Moved: Bradfield

Second: Grills

2.1 Confirmation of Open Session Minutes 12 February 2019:

Motion: That the LPHS BoT accepts the open session minutes from the meeting held on 12 February 2019 as a true and accurate record of the meeting.

Moved: Barnett

Second: Bradfield

Matters Arising: None.

2.2 Open Session Correspondence:

- Education Gazette – Tukutuku Korero.
- Sun Smart Policy letter.
- STA News.
- NZSTA letter.
- Hon Michael Woodhouse letter.

3. Identify Open Session Agenda Items for next meeting 2 April 2019

- Update on self-audit.
- LPHS Library report.
- Jazz Band itinerary and Rams form.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:45 pm

Next meeting: Tuesday 2 April 2019 at 6.30pm in the Whanau Room.



7/5/19