

# **Logan Park High School Board of Trustees Open Session Meeting MINUTES**

**Tuesday 2 June 2020 6.40pm Via Zoom**

## **Admin**

**Present:** Peter Hills, Kristan Mouat, John Bradfield, Mara Wolkenhauer, Sally Spittle, Paul Fielding, Sophie Bradfield.

**Apologies:** Ronda Grills, Richard Mitchell.

**In attendance:** Gemma Harris.

**Declaration of interests:** None

**Conflicts of interest:** None

**Motion:** Move that the above items be accepted:

**Moved:** Bradfield

**Carried:** Unanimously

## **1. Monitoring**

### **1.1 Finance reporting: April 2020.**

**Motion:** That the LPHS BoT adopt the finance report from the meeting held on the 28th of May 2020.

**Moved:** Bradfield

**Carried:** Unanimously

- The international student roll is holding at 15 FTTE. No international student bookings for July have been cancelled yet. The agents are looking at the possibility of quarantining the students for 2 weeks on arrival in New Zealand.
- Property is listed unfavourable due to the amount of work that was able to be completed while the school was shut down. These costs would normally be spread over a year and will balance out.
- LPHS has lost a few building rental bookings due to Covid-19.

- The Tautuku year 10 camps that were cancelled earlier in the year due to lockdown have been rescheduled for term 3 weeks 6 - 10. This is a big draw on relief staffing but we are looking good for this.
- The financial report is looking healthy.

## **2. Administration.**

- Draft strategic plan 2021-2023 - will be presented to the Board. Consultation will be sought from parents of students and the wider school community via a questionnaire. The questionnaire will be presented to the Board at the next meeting for comment and a fresh look at the questions. It was discussed to look at previous questionnaires to see if the results from the questions are similar, and if there is any value in the questions or if they need revamping.
- Enrolment Scheme advertising documentation was sent through to the MoE.
- 2025 Centenary - Around 40 of the 50 years of the differing variations of group and staff photos have had names put to them. Research will be done on how to use this information. All historical documents are stored at the Hocken Library. Good progress has been made heading towards 2025 and closer to the time the Board will form a Sub Committee.

### **2.1 Confirmation of Open Session Minutes 5 May 2020:**

**Motion:** That the LPHS BoT accepts the open session minutes from the meeting held on 5 May 2020 as a true and accurate record of the meeting.

**Moved:** Bradfield

**Carried:** Unanimously

**Matters Arising:** None.

## 2.2 Open Session Correspondence:

- Carters booklet.
- ODT announcement of the Enrolment Scheme.

## 3. Identify Open Session Agenda Items for next meeting 2 June 2020

- Consultation questionnaire.
- Draft strategic plan 2021-2023.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 7:50 pm

**Next meeting:** Tuesday 21 July 2020 at 6.30pm in the Whanau Room.



14/8/20