

**Logan Park High School Board of Trustees Open Session Meeting MINUTES**  
**Tuesday 2 July 2019 6.35pm Whanau Room**

**Admin**

**Present:** Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Mara Wolkenhauer, Richard Mitchell, Sally Spittle, Paul Fielding, Sophie Sun.

**Apologies:** Jo Duff.

**In attendance:** Gemma Harris.

**Declaration of interests:** None

**Conflicts of interest:** None

**Motion:** Move that the above items be accepted:

**Moved:** Bradfield

**Carried:** Unanimously

**1. Monitoring**

**1.1 Finance reporting: May 2019.**

**Motion:** That the LPHS BoT adopt the finance report from the meeting held 25 June 2019.

**Moved:** Bradfield

**Carried:** Unanimously

- The finance report was discussed. Banked staffing is tracking back up due to a significant payment received from NetNZ, which was back dated to January.
- Oakley Gray Architects Limited. A Dunedin based company will be taking on the design of the re-roofing project.
- The Annual accounts were discussed. Aiming to have \$100,000.00 less working capital deficit by the end of the year, through having a good year and everything going to plan. We are comfortable that we have enough cash flow to cover our bills for 2019.

**Motion:** That the LPHS BoT accepts the Annual Accounts 2018.

**Moved:** Grills

**Carried:** Mitchell

**2. Administration.**

- Correspondence was discussed and Trustee Guides handed out.

**2.1 Confirmation of Open Session Minutes 11 June 2019:**

**Motion:** That the LPHS BoT accepts the open session minutes from the meeting held on 11 June 2019 as a true and accurate record of the meeting.

**Moved:** Bradfield

**Carried:** Unanimously

**Matters Arising:** None.

**2.2 Open Session Correspondence:**

- Education Gazette – Tuketuku Korero No. 10.
- STAnews.

- NZSTA - Trusteeship guide 2019.

### 3. Identify Open Session Agenda Items for next meeting 6 August 2019

- Korea trip 2020 approval.
- Board photo.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff. Carried unanimously.

Meeting Closed at 8:45 pm

**Next meeting:** Tuesday 6 August 2019 at 6.30pm in the Whanau Room.

*J. Bigg*

3/9/19