

# Logan Park High School Board of Trustees Open Session Meeting MINUTES

Tuesday 7 December 2021 6.30pm Whanau Room

## **Admin**

**Present:** Peter Hills, Kristan Mouat, John Bradfield, Ronda Grills, Mara Wolkenhauer, Sally Spittle, Paul Fielding, Nicolas Alvarez Rey-Virag.

**Apologies:** Richard Mitchell.

**In attendance:** Gemma Harris.

**Declaration of interests:** None.

**Conflicts of interest:**

**Motion:** Move that the above items be accepted:

**Moved:** Bradfield

**Carried:** Unanimously

## **1. Monitoring**

### **1.1 Finance reporting: October 2021.**

**Motion:** That the LPHS BoT adopt the finance report from the meeting held on 25 November 2021.

**Moved:** Bradfield

**Carried:** Unanimously

- Finances continue to look favorable, Steve Dunbar was present at the meeting held on 25 November 2021 and overall he was happy with LPHS's position. The boiler heating system has broken down and repair costs could be around \$50,000.00. There has been a decrease in printing costs due to new copiers being put in all departments. The BoT budget costs YTD were discussed. Insurance liability cover was also discussed and STA membership.

## 2. Administration.

- Letter sent to the Board by Amanda Ellwood (Chair of LPHS PPTA) requesting a meeting for the PPTA to be held on Wednesday the 23rd of February 2022 from 1pm - 3pm was agreed, Gemma Harris will email her to confirm and proceed with that date.

### 2.1 Confirmation of Open Session Minutes 2 November 2021:

**Motion:** That the LPHS BoT accepts the open session minutes from the meeting held on 2 November 2021 as a true and accurate record of the meeting.

**Moved:** Bradfield

**Carried:** Unanimously

**Matters Arising:** None.

### 2.2 Open Session Correspondence:

- Liability insurance change - Crombie Lockwood NZ.
- Letter to the BoT from LPHS PPTA Chair - Amanda Ellwood

## 3. Identify Open Session Agenda Items for next meeting 8 February 2022

- BoT Chair vote.
- Succession planning/Elections.

The chair moved that the meeting of the LPHS BoT move into Committee under the provisions of the Local Government Information and Meetings Act, 1987, to consider matters that come within the classification of Section 48 of the Act, to protect the privacy of students and staff.

Carried unanimously.

Meeting Closed at 8:20pm

**Next meeting:** Tuesday 8 February 2022 at 6.30pm in the Whanau Room.

R9